

# Accredited Genealogist Lecturer™

## (AGL™) Requirements

**Those who hold the Accredited Genealogical Lecturer designation will have demonstrated experience lecturing on a broad range of topics at different skill levels and at many types of conferences, seminars, or groups. The requirements reflect these experiences.**

### **Requirements:**

- The candidate must already hold an active accreditation through ICAPGen.
- The candidate must have given twenty lectures to societies, conferences, libraries, or commercial entities within the past ten years. Ten must have been regional, state, national, or international events.
- The candidate will
  - Provide a list with the name of the organization or conference, dates, and places (webinars are acceptable, but please indicate as such).
  - Provide a list with lectures' titles.
- The candidate must have spoken on at least ten different lecture topics:
  - At least five of which must focus on the area(s) of accreditation that cover a breadth of subject matter, including:
    - At least one lecture on methodology in the region of accreditation
    - At least one lecture on an important record type for the region
  - For the remaining lectures:
    - At least one lecture must focus on a specialty topic that may or may not relate to the area of accreditation, e.g., an aspect of DNA research, technology tools, maps, ethnic groups, etc.
- Lectures must include at least one presentation geared toward each level of genealogist: beginner, intermediate, and advanced levels. Indicate in your application the titles of lectures and the intended skill level of the audience that fulfill each of these requirements.

Tables at the end of this document provide an example of how to convey this information.

## **Recording Submission:**

- Pay the \$50 application fee
- Submit a recording of a lecture that you have given
- Lecture should be in your area of accreditation
- Lecture must be at least 45 minutes long
- The recording should feature the slides and your voice
- Submit in MP4 format
- Include the relevant handout as part of your submission

## **Rating:**

A successful submission will demonstrate that:

- Objectives are clearly stated at the beginning of the lecture and on the handout
- Objectives are met during the presentation
- Material is presented in a logical and understandable manner
- A reasonable number of slides is used
- Slides are easily understood and further the overall objectives of the lecture
- Slides include necessary citations and permissions
- Handout is organized logically and includes a useful resource list
- Handout includes necessary citations and permissions for any sources or graphics
- Handout is free of typographical, grammatical, and formatting errors

## **Oral Review:**

The final step in the process for earning the AGL will include an oral review where the candidate answers questions about the presentation. The panel will watch the presentation prior to the oral review.

- Probable questions:
  - What was your worst experience presenting, and how did you deal with it?
  - How do you manage technology issues on the fly?
  - How do you respond to negative feedback?
  - What do you do to keep your lectures and handouts current?

**Grading Rubric:**

In this section, all answers must be <u>yes</u> for the candidate to pass.	Yes	No
<b>Application</b>		
Candidate provided a list of the twenty lectures he/she has given with the name of the organization or conference, dates, and places. Webinars are acceptable, but please indicate them as such.		
Ten of the twenty lectures were given at a regional, state, national, or international event.		
The twenty lectures must include at least ten different lecture topics.		
At least five of the twenty lectures are in the area(s) of accreditation.		
One of the lectures in the area of accreditation is focused on methodology.		
One of the lectures in the area of accreditation is focused on an important record type for the region.		
At least one lecture must include a specialty topic that may or may not relate to the area of accreditation, e.g., an aspect of DNA research, technology tools, maps, ethnic groups, etc.		
Lectures include at least one presentation geared toward each level of genealogist: beginner, intermediate, and advanced levels. The audience level is clearly indicated on the list of lectures.		
<b>Recording</b>		
Submission is in MP4 format.		
Handout is included with submission.		
Lecture includes slides and voice.		
Lecture is in the area of accreditation.		
Lecture is at least 45 minutes long.		

In this section, the candidate must score at least 90% to pass.	Points possible	Points awarded
Objectives are clearly stated at the beginning of the lecture and on the handout and are met during the presentation. Please note: not meeting this requirement will result in a failed application.	15	

Demonstration of being able to talk and present material in a logical and understandable manner. Please note: not meeting this requirement will result in a failed application.	15	
<p>Slide Presentation</p> <ul style="list-style-type: none"> <li>• material is organized and logical in flow</li> <li>• includes a reasonable number of slides</li> <li>• has clear and smooth transitions between concepts</li> <li>• slides show information clearly</li> <li>• slide content is simple and effective</li> <li>• slides include necessary citations and permissions</li> </ul>	<p>35 in total broken down as follows:</p> <p>10 5 5 5 5 5</p>	
<p>Syllabus</p> <ul style="list-style-type: none"> <li>• material is organized and logical in flow</li> <li>• includes a reasonable number of pages</li> <li>• demonstrates clarity of information</li> <li>• includes necessary citations and permissions</li> <li>• includes a helpful source list</li> <li>• free from grammatical, typographical, and formatting errors</li> </ul>	<p>35 in total broken down as follows:</p> <p>10 5 5 5 5 5</p>	
	100	

## Renewal

The AGL will require a renewal every five years, which will consist of the following:

- the candidate must have given ten presentations since earning the AGL or the last renewal
- submission of a 45-minute recording and handout of one lecture
- the grading rubric will be the same as that of the initial submission for earning the AGL
- there will be no oral review for the renewal
- there is no renewal fee, but there is an annual maintenance fee of \$15

Please use the following charts as examples for your submission. Please note that even though the number of lectures must total at least twenty, if multiple lectures were given at the same event, the number of events listed may be fewer than twenty.

Society, place, date	Whether the presentation is regional, state, national, or international
Example: International German Genealogy Partnership Conference: (webinar), 9 June 2023	X
Example: Ogden FamilySearch Center 2014 Conference: Ogden, Utah, 13 September 2014	

Title	area(s) of accreditation	methodology in region of accreditation	important record type for region	a specialty topic	level
Example: Danish Probate Records			X		Adv
Example: Beginning Dutch Research	X				Beg
Example: German Names: Their Origins, Meanings, and Distribution	X			X	Adv
Example: Ortsfamilienbücher	X		X		Int